

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
100 USDA, Suite 102
Stillwater, OK 74074-2653

OK Notice PM-1368

For: County Offices

Leave Transfer Opportunity

Approved by: State Executive Director



1 Overview

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Background

Nancy Ford, temporary Program Technician in Lincoln County, has made application as recipient under the leave transfer program personal medical emergency and has been approved.

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Purpose

This notice informs county employees of an opportunity to transfer annual leave under the leave sharing program.

Disposal Date

May 1, 2003

Distribution

County Offices

2 Medical Condition

A

Statement

Ms. Ford has authorized the following statement to be released: "I underwent surgery to correct three herniated discs in my back. Being a new employee, I have exhausted all of my leave with this surgery and recuperation."

3 Action

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**County Employee
Action**

Employees electing to donate annual leave may complete Exhibit 1. Requirements of 17-PM (Rev. 2), Part 10 apply. Donations may be effective PP 4. Upon completion of the form, fax it to the State Office, Attn: Jan Courtright.
